



Swansea Bay City Region Joint Committee – 30 July 2019

Recruitment of Programme Director

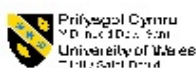
Purpose:	To approve commencement of recruitment for a programme director at the salary scale detailed within this report and Appendix A .
Policy Framework:	Swansea Bay City Deal.
Consultation:	Accountable Body Programme Board
Recommendation(s):	It is recommended that: <ol style="list-style-type: none"> 1) The Joint Committee approves the salary of programme director as Head Of Service scale - £88,478 - £94,373. 2) The Joint Committee approves the attached job description and immediate commencement of recruitment for a programme director with a closing date in mid September.
Report Author:	Helen Morgan / Chris Moore
Finance Officer:	Chris Moore, Section 151 Officer, SBCD
Legal Officer:	Tracey Meredith, Monitoring Officer, SBCD
Access to Services Officer:	N/A

1. Introduction

1.1 Further to recommendations of the two Swansea Bay City Deal reviews it was agreed by Joint Committee on 28th May 2019 that an independent Programme Director be appointed, reporting directly to the Joint Committee.

2. Programme Director

2.1 Further to agreement at the Joint Committee on 28th May 2019 a job description for a new programme director has been finalised (attached)



and has subsequently been through Carmarthenshire County Council's Job Evaluation process. Through this process the post has been identified as Head of Service pay scale, which commences at £88,478.

- 2.2 A remodelled budget set in respect of the Regional Office/Portfolio Management Office (PMO) has been submitted for agreement by the Joint Committee as part of another agenda item. The set budget includes that of a Programme Director post within the assumed staffing structure. Funding arrangements to support the PMO are awaiting agreement, however this is budgeted through a variant of partner contributions and top slice of government grant.

3. Financial Implications

- 3.1 The remuneration afforded to the Programme Director position is set at Carmarthenshire County Councils (CCC) Head of Service grade. The cost to the programme is £116k to £125k at Head of Service grade, inclusive of on-costs and in line with the CCC pay scales and job evaluation process. Agreement at the last Joint Committee confirmed a net salary of £75k, this has been amended within the remodelled budget to align the post with CCC pay grades and now represents a net basic salary of £88k.

4. Legal Implications

- 4.1 The process for appointing non-statutory chief officers is subject to the provisions in The Local Authorities (Standing Orders) (Wales) Regulations 2006.

Background Papers:

- Joint Committee Meeting Minutes – 28th May 2019
- ACTICA Independent Review Report January 2019
- Internal SBCD Review Report January 2019

Appendices:

Appendix A Job Description – SBCD Programme Director